

TIMES INTERNET LTD

Off Campus Recruitment – 2017 Batch

(Only for Unplaced Students)

About the Company - www.timesinternet.in

Eligibility - a) **Only for unplaced students of 2017 Passing Out Batch**
b) Any Graduate
c) Xth - No % Criteria
XIIth - No % Criteria
Graduation - No % Criteria

Role & Job Description -

1. Role: Data Quality Executive

Job Description:

- Responsible for the quality of data on the website
- Making sure the content is updated and exhaustive
- Making sure that the data online, adheres to the set formats and requirements
- Work in coordination with the Ops and the data collection team
- Work on timely projects to enrich the existing data
- Interact with restaurant owners and PR's to procure required information
- Finding new sources of data

2. Role: Merchant Relationship Executive

Job Description:

- Interact with restaurant owners and managers and gather required information
- Regularly follow up with the restaurant for updates and changes
- Work closely with the content team to ensure that the collected information is uploaded online
- Coordinate with the field sales team for information when required
- Clicking professional quality photographs

3. Role: Associate Inresto Solutions

Job Description:

- Obtains client information on calls and emails; verifying information

- Interact with clients by explaining procedures; answering questions; providing information and taking Feedback
- Maintains and improves quality results by adhering to standards and guidelines; recommending improved procedures
- Determines requirements by working with Client
- Answers inquiries by clarifying desired information; researching, locating, and providing information
- Resolves problems by clarifying issues; implementing solutions; escalating unresolved problems
- Fulfills requests by clarifying desired information; completing transactions; forwarding requests
- Maintains call center database by entering information

Salary - Upto 4 LPA

Job Location - NOIDA, UP

How to Apply?

- Apply only if you are unplaced and eligible for this Campus Drive, Send your resume at sberry@amity.edu with the **Job Applied for in the subject line**
- Last date to apply for this Placement drive is **1st August 2017 by 10 am**

My Best Wishes

Dr. Ajay Rana

Advisor & Director